

PLAN OF ACTIVITIES

Constructors Association of Pakistan (CAP)

(Under Rule 2(1)(L) and Rule 23(1) of Trade Organizations Rules 2013, as audited by External Auditors

For the Year 2019 to 2021

The Executive Committee of the Constructors Association of Pakistan has unanimously approved the following three years plan of activities "On-Going" for the Year 2019, 2020 and 2021 which will be vigorously pursued annually for the attainment of the objects of the Association and in the larger interest of the Members of the Association.

S#	Activity	Time Frame		Financial Impact	Intended Goals
		Date of Commencement	Date of Accomplishment		
1	Start campaign/ strategy to increase CAP new Membership and Renewal of existing memberships along with activation of dormant members.	1 st January, 2019	31 st March	Rs.40,000/-	(a) Improve financial strength of Association. (b) Increase CAP Membership. (c) Maintain minimum threshold of 150 members.
2	Conduct meetings/Workshops on PEC Bye laws/ Standards, in line with FIDIC documents. Review PPRA Rules, Designing Good Proposals, for improving the bidding documents for E. Procurement.	1 st March, 2019	30 th June, 2021	Rs. 100,000	Create awareness and keep Members abreast of the latest improvements in laws, skills, bidding procedure for timely follow up and guide their Human Resource to use these updated practices.
3	Annual Review of PEC Standard Bidding/Contract Documents,	1 st October 2019	30 th June, 2021	Rs. 125,000	To ensure business friendly prudent standards, rules and fee

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	licensing fees, rules and submission of proposals					structure of PEC.
4	Arrange meeting with National Highway Authority (NHA) and Training Researching department of NAB for developing E. Filing of bidding documents or E. Procurement Training to Staff of construction companies.				NIL	To reduce the corruption at all steps of pre-bidding during bidding and expenditure booking stages.
5	Annual tax proposal for consideration in the Federal and Provincial Budgets	1 st January, 2019	31 st March,		Rs. 30,000	To keep taxation in line with national, provincial and international trends to be competitive and cost effective for the construction sector.
6	Make arrangements for participation of construction companies in Annual International Expo, on Construction and Allied Industry locally or internationally, like construct Canada, the world of concrete (USA) etc.	1 st January, 2019	30 th June, 2021		Nil	To promote construction industry in line with international trends and provide solutions under one roof.
7	Organize Directory of Members of Construction and allied industry material manufacturers and	1 st January, 2019	20 June, 2021		Rs.50,000 On self contribution	To facilitate members and suppliers accessibility and contact of international

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	suppliers.					companies with the construction sector. Companies in Pakistan.
8	Working on the establishment of Construction Industry Development Board (CIDB) with the coordination of Ministry of Planning Development and Reforms. The Board will be a regulatory Administrative Authority to look after the affairs of the construction Industry in the country.	1 st October, 2019	30 th June, 2021	Rs.400,000/=		The Board will be responsible to look after the interest of the construction sector including licensing, Bidding documents and financial for guarantees. The Board will also be responsible for establishing a department for dispute resolution and creating a bench of high court or establish ombudsman office to facilitate the constructors.
9	The Association annually conduct analysis of increase/decrease in the cost of construction material of all types and search the reasons to ensure appropriate regulatory framework and incentives for the construction sector by the respective Govt. Department.	1 st April,	30 th June,	Every year Rs.120,000/-		It is basic job of an Association to ensure business friendly regulatory work for the respective trade sector which is mission of CAP.
10	Conduct Annual Elections and Annual General Meeting.	1 st July	30 th September	Rs.200,000		(a)comply with the rules of Director General Trade

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					Organization and Memorandum at Articles of Association. Promote free and fair participation of all members in the Election of the Association and Elect office bearers and Executive Committee Member of the Association. In the AGM all matters of the Association are approved for the ongoing year including Annual report and Account of the Association.
11	Hold at least 6 meetings of Executive Committee Every Year	1 st October	30 th September	Rs. 60,000	To regularly seek decision making and consultation regarding affairs of the Association.
12	Arrange meetings and coordinate with the concerned Govt. departments in pursuing financial recoveries of the Members of CAP for stuck up invoices and claims, some time resulting from audit paras or cost escalation / delay in	On-Going	On-Going	Voluntary	Major capital of Members remains stuck with the Government departments and constructors either become insolvent, close business or resort to costly bank borrowing. Hence this will help reduce the

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	completion of projects.					miseries of members.
13	Regulatory Compliance with Trade Organizations Act 2013, Rules and Companies Ordinance 1984 and any other laws applicable.	On-Going	On-Going	As prescribed Rs.150,000	To achieve compliance and avoid penalties or fines.	
14	Arrange Meeting in the Ministry of Industries, Commerce and Engineering Development Board for age relaxation in import of off highway construction machinery / vehicles.	1 st January, 2019	30 th June, 2021	Rs. 15,000 Every Year	The issue so resolved will help in Providing construction machinery, vehicles and equipments on relatively lower prices. It will help in reducing the cost of doing business in the Construction sector.	
15	Any other activities for the attainment of the objects of the Association.	On-Going	On-Going	Rs.50,000	To keep activities in line with the objects and articles of association.	

This is certified that M/s. Tariq Mian Ramzan Arshad & Co. (Cost & Management Accountants) has reviewed the proposed plan of activities for the 2019, 2020 and 2021 of Constructors Association of Pakistan (CAP) and found in accordance with the Trade Organization Act/Trade Rules, aims and objectives of CAP as set forth in the Memorandum of Articles and Association.

Tariq Mian Ramzan Arshad & Co.


M/s. Tariq Mian Ramzan Arshad & Co.
(Cost & Management Accountants)

Secretary General, CAP